

MS-900^{Q&As}

Microsoft 365 Fundamentals

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QUESTION 1

HOTSPOT

A company needs to protect documents and emails by automatically applying classifications and labels. You must minimize costs.

What should the company implement? To answer, select the appropriate option in the answer area.

Hot Area:

The company should implement

	▼
Azure Information Protection P1	
Azure Information Protection P2	
Information Rights Management	
Microsoft 365 E3	

Correct Answer:

The company should implement

	▼
Azure Information Protection P1	
Azure Information Protection P2	
Information Rights Management	
Microsoft 365 E3	

Reference: <https://azure.microsoft.com/en-us/pricing/details/information-protection/>

QUESTION 2

A company plans to implement Microsoft Sentinel.

You need to describe the capabilities of Microsoft Sentinel.

Which two sets of capabilities does it provide? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. security orchestration, automation, and response
- B. numeric score to measure an organization's security posture

- C. security and management of devices, data, and users for managed service providers
- D. security information and event management

Correct Answer: AD

Microsoft Sentinel, in addition to being a Security Information and Event Management (SIEM) system, is also a platform for Security Orchestration, Automation, and Response (SOAR). One of its primary purposes is to automate any recurring and predictable enrichment, response, and remediation tasks that are the responsibility of your Security Operations Center and personnel (SOC/SecOps), freeing up time and resources for more in-depth investigation of, and hunting for, advanced threats.

Reference: <https://learn.microsoft.com/en-us/azure/sentinel/automation>

QUESTION 3

A company is evaluating Microsoft 365 Apps.

The company needs to track all travel reservations and itineraries for its team members by project in a single file. Each project must have its own tab.

You need to recommend the correct solution for the company.

Which solution should you recommend?

- A. Microsoft Publisher
- B. Microsoft Access
- C. Microsoft OneNote
- D. Microsoft OneDrive
- E. Microsoft Word

Correct Answer: D

QUESTION 4

A company deploys Microsoft 365.

You notice improvements that can be made to some Microsoft 365 services.

You need to submit a formal feature request to Microsoft with your suggestions for improvements.

Which tool should you use?

- A. Microsoft Office Support site
- B. Security and Compliance Center

- C. Microsoft 365 Roadmap site
- D. Feedback Hub app
- E. UserVoice site

Correct Answer: E

Reference: <https://regarding365.com/microsoft-uservoice-sites-b4793aa6d496>

QUESTION 5

DRAG DROP

A company plans to deploy Microsoft 365.

You need to identify differences between the features in Exchange Online and Exchange Server.

Match the appropriate features to the corresponding supported environments. To answer, drag the appropriate environments to the correct features. Each environment may be used once, more than once, or not at all. You may need to drag

the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Supported environments	Feature	Supported environments
Exchange Server only	Exchange Web Services (EWS) access to accounts	Supported environment
Exchange Online only	Custom EWS throttling settings	Supported environment
Exchange Server and Exchange Online	Information rights management, archiving, and legal holds	Supported environment

Correct Answer:

Supported environments	Feature	Supported environments
Exchange Server only	Exchange Web Services (EWS) access to accounts	Exchange Server and Exchange Online
Exchange Online only	Custom EWS throttling settings	Exchange Server only
Exchange Server and Exchange Online	Information rights management, archiving, and legal holds	Exchange Server and Exchange Online

References: <https://docs.microsoft.com/en-us/exchange/policy-and-compliance/information-rights-management?view=exchserver-2019>

<https://docs.microsoft.com/en-us/office365/servicedescriptions/exchange-online-archiving-service-description/compliance-and-security-features>

QUESTION 6

HOTSPOT

A company uses Microsoft 365.

The company requires the sales team to record all live demonstrations for training purposes.

You need to select the Microsoft tool that the sales team should use for each requirement.

Which tool should you select for each requirement? To answer, select the appropriate tools in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Requirement	Tool
Host and record a live event for customers to discuss new product offerings.	<input type="text"/> Dynamics 365 Sales Microsoft Teams Microsoft Sway
Store recorded presentations and create searchable closed captions and speech-to-text information for the files.	<input type="text"/> Microsoft Stream Microsoft Sway Power Automate Microsoft OneDrive

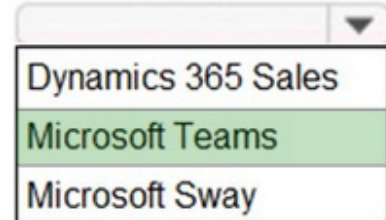
Correct Answer:

Answer Area

Requirement

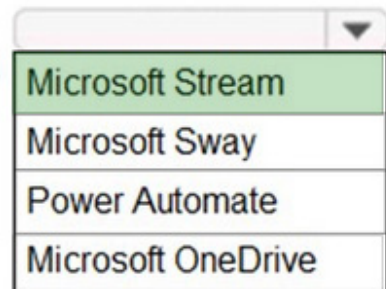
Host and record a live event for customers to discuss new product offerings.

Tool



A dropdown menu with a downward arrow icon. The menu is open, showing three options: "Dynamics 365 Sales", "Microsoft Teams" (highlighted in green), and "Microsoft Sway".

Store recorded presentations and create searchable closed captions and speech-to-text information for the files.



A dropdown menu with a downward arrow icon. The menu is open, showing four options: "Microsoft Stream" (highlighted in green), "Microsoft Sway", "Power Automate", and "Microsoft OneDrive".

Reference: <https://docs.microsoft.com/en-us/microsoftteams/teams-live-events/set-up-for-teams-live-events>

<https://docs.microsoft.com/en-us/stream/portal-add-subtitles-captions>

QUESTION 7

A company has Microsoft 365.

The company needs to secure their environment. They start by identifying the highest risks to security according to Microsoft.

You need to identify the security changes that are recommended by Microsoft 365.

Which tool should you choose?

- A. Microsoft Intune
- B. Microsoft Secure Score
- C. Azure Information Protection scanner
- D. Advanced Threat Analytics
- E. Microsoft 365 compliance center

Correct Answer: B

QUESTION 8

A company plans to implement Microsoft 365.

The company requires a Microsoft service that provides the following:

Technical support An assigned Customer Success Account Manager Advisory support Cloud assistance Technical training

You need to identify the Microsoft service that will help the company implement Microsoft 365.

Which solution should you use?

- A. Microsoft Online Services Program
- B. Microsoft Cloud Solution Provider (CSP)
- C. Microsoft Unified support

Correct Answer: C

Explanation:

Choosing Microsoft Unified Support drives your business forward. It enables your IT organization to achieve greater results for your business. In today's world, mature support-aware business buyers like yourself, put great value on increased availability and performance of their IT operations. Microsoft understands that IT is an important part of your business investment. As a result, Unified Support is a single support plan covering every Microsoft product for your business and IT priorities, establishing and reinforcing a strong IT organization that serves the needs of the business.

The Unified Support program is designed for cloud services customer needs, providing as fast as 30 minute responses for critical incidents. MS Unified Support has three support levels:

Core Support: offers affordable access to problem resolution, concierge services, elevated reactive support, self-help resources, and data-driven insights to help plan for the future.

Advanced Support: is a balance of reactive and preventive support that helps ensure business continuity with special handling of critical issues, automatic escalation management, access to Microsoft experts to evaluate new technology, and

a business advocate to help customers plan for changes.

Performance Support: is the ultimate in personalized support with the fastest response times with financially-backed SLAs, product group engagement, an assigned support architect to create plans for your data, and engineers to assess

remediation planning.

Incorrect:

Not A: Microsoft Online Services Program: A billing account for a Microsoft Online Services Program is created when you sign up for Azure through the Azure website. For example, when you sign up for an Azure Free Account, account with

pay-as-you-go rates or as a Visual studio subscriber.

A new billing account for a Microsoft Online Services Program can have a maximum of 5 subscriptions. However, subscriptions transferred to the new billing account don't count against the limit.

The ability to create other Microsoft Online Services Program subscriptions is determined on an individual basis according to your history with Azure.

Not B: The CSP program helps you to be more involved in your customers' businesses, beyond reselling licenses, and can include the following benefits:

Deeper customer engagements: Meeting regularly with your customers means you'll develop a better understanding of their business and needs.

Increased profits: Offering increased support and billing services, whether on your own or through an indirect provider, opens up new revenue streams.

Add value: You'll be able to offer customers industry-specific solutions bundled with Microsoft products.

Provide managed services: You'll be well positioned to meet customer demand for managed services.

Reference:

<https://www.uscloud.com/microsoft-unified-support>

QUESTION 9

HOTSPOT

Instructions: For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Statements	Yes	No
The Microsoft Compliance Manager portal can be used to create data loss prevention (DLP) policies.	<input type="radio"/>	<input type="radio"/>
The Microsoft Service Trust portal can be used to provide financial compliance and standards reports.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Answer Area

Statements	Yes	No
The Microsoft Compliance Manager portal can be used to create data loss prevention (DLP) policies.	<input checked="" type="radio"/>	<input type="radio"/>
The Microsoft Service Trust portal can be used to provide financial compliance and standards reports.	<input checked="" type="radio"/>	<input type="radio"/>

Box 1: Yes

The easiest, most common way to get started with DLP policies is to use one of the templates included in the Microsoft Purview compliance portal. You can use one of these templates as is, or customize the rules to meet your organization's

specific compliance requirements.

Note: Sign in

Go to the Microsoft Purview compliance portal and sign in with your Microsoft 365 global administrator account.

Select Compliance Manager on the left navigation pane. You'll arrive at your Compliance Manager dashboard.

Box 2: Yes

The Microsoft Service Trust Portal provides a variety of content, tools, and other resources about Microsoft security, privacy, and compliance practices.

Included:

Azure Security and Compliance Blueprints: Resources that help you build secure and compliant cloud-based applications. This area contains blueprint-guidance for government, finance, healthcare, and retail verticals.

Service Trust Portal reports and documents are available to download for at least 12 months after publishing or until a new version of document becomes available.

Reference: <https://docs.microsoft.com/en-us/microsoft-365/compliance/create-a-dlp-policy-from-a-template>
<https://docs.microsoft.com/en-us/microsoft-365/compliance/compliance-manager-setup> <https://docs.microsoft.com/en-us/microsoft-365/compliance/get-started-with-service-trust-portal>

QUESTION 10

You have been tasked with configuring a data governance strategy that allows for data classification. It should also allow for these classifications to be enforced. Which of the following should form part of your strategy? (Choose two.)

- A. Apply Microsoft SharePoint permissions.
- B. Publish labels.
- C. Configure Microsoft Outlook Mail Tips.
- D. Apply supervision policies.
- E. Apply retention policies.
- F. Apply preservation policies.

Correct Answer: BD

References: <https://www.recordpoint.com/advanced-data-governance-labels/>

QUESTION 11

You need to consider the underlined segment to establish whether it is accurate.

To retrieve data for employees who request personal data under General Data Protection Regulation (GDPR) guidelines, you have to create a GDPR assessment.

Select "No adjustment required" if the underlined segment is accurate. If the underlined segment is inaccurate, select the accurate option.

What should you do?

- A. No adjustment required
- B. mobile application protection policy
- C. device configuration policy
- D. data subject request case

Correct Answer: D

References:

<https://docs.microsoft.com/en-us/microsoft-365/compliance/gdpr-dsr-office365>

QUESTION 12

HOTSPOT

A company is evaluating Microsoft 365.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area		
Statements	Yes	No
Microsoft 365 Apps can be deployed with Microsoft Defender for Endpoint.	<input type="radio"/>	<input type="radio"/>
Microsoft 365 Apps can be deployed from a local network share.	<input type="radio"/>	<input type="radio"/>
Microsoft 365 Apps can be deployed with Microsoft Endpoint Configuration Manager.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Answer Area		
Statements	Yes	No
Microsoft 365 Apps can be deployed with Microsoft Defender for Endpoint.	<input checked="" type="radio"/>	<input type="radio"/>
Microsoft 365 Apps can be deployed from a local network share.	<input checked="" type="radio"/>	<input type="radio"/>
Microsoft 365 Apps can be deployed with Microsoft Endpoint Configuration Manager.	<input checked="" type="radio"/>	<input type="radio"/>

Box 1: Yes

You can integrate Microsoft Defender for Endpoint with Microsoft Defender for Cloud Apps.

Defender for Cloud Apps uses the traffic information collected by Defender for Endpoint about the cloud apps and services being accessed from IT-managed devices specified.

Box 2: Yes

Plan your enterprise deployment of Microsoft 365 Apps

Step 1 - Choose how to deploy

First choose which deployment tool to use and whether to install from the cloud or from a local source on your network.

Options include:

Deploy from a local source with the Office Deployment Tool: Manage your deployment with the ODT, and download and deploy from a local source on your network.

Deploy from a local source with Configuration Manager: Manage your deployment with Configuration Manager, and download and deploy from distribution points on your network.

Box 3: Yes

You can also use Configuration Manager to deploy from local Distribution points. This reduces the network load on your internet links.

Reference: <https://learn.microsoft.com/en-us/defender-cloud-apps/mde-integration> <https://learn.microsoft.com/en-us/deployoffice/plan-microsoft-365-apps>

QUESTION 13

A company uses Microsoft 365.

The company has the following reporting requirements:

- 1.

Number of users connecting to Microsoft 365 services from Microsoft browsers.

2.

Number of files in SharePoint Online.

3.

Number of files in OneDrive.

You need to meet the company's reporting requirements.

Which admin center or portal should you use?

A. Microsoft 365 compliance portal

B. Microsoft 365 admin center

C. Exchange admin center

D. SharePoint

Correct Answer: B

* Microsoft 365 Reports in the admin center

Check out Microsoft 365 small business help on YouTube.

You can easily see how people in your business are using Microsoft 365 services. For example, you can identify who is using a service a lot and reaching quotas, or who may not need a Microsoft 365 license at all. Perpetual license model won't be included in the reports.

Reports are available for the last 7 days, 30 days, 90 days, and 180 days. Data won't exist for all reporting periods right away. The reports become available within 48 hours.

* Microsoft 365 Reports in the admin center - SharePoint site usage

As a Microsoft 365 admin, the Reports dashboard shows you the activity overview across various products in your organization. It enables you to drill in to get more granular insight about the activities specific to each product. For example,

you can get a high-level view of the value you are getting from SharePoint in terms of the total number of files that users store in SharePoint sites, how many files are actively being used, and the storage consumed across all these sites.

Then, you can drill into the SharePoint site usage report to understand the trends and per site level details for all sites.

How to get to the SharePoint site usage report

In the admin center, go to the Reports > Usage page.

From the dashboard homepage, click on the View more button on the SharePoint card.

Reference: <https://learn.microsoft.com/en-us/microsoft-365/admin/activity-reports/activity-reports>
<https://learn.microsoft.com/en-us/microsoft-365/admin/activity-reports/sharepoint-site-usage-ww>

QUESTION 14

A company uses Microsoft 365.

Employees report that their searches are failing in Microsoft Outlook.

You need to determine the reason the searches are failing.

What are two possible ways to achieve this goal? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. View the mailboxes list in the Exchange admin center.
- B. View the Exchange Online advisories in the Service health dashboard.
- C. View the email activity in the usage reports.
- D. Submit a service request in Support Assistant.

Correct Answer: BD

QUESTION 15

HOTSPOT

You implement Microsoft Azure Information Protection.

For each of the following statements, select Yes if the statement is true. otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Statement	Yes	No
You can supplement the default templates to apply restrictive controls.	<input type="checkbox"/>	<input type="checkbox"/>
Classification and protection information is available for on-premises file servers.	<input type="checkbox"/>	<input type="checkbox"/>
Installing the Azure Information Protection client installs an information protection bar to Microsoft Excel.	<input type="checkbox"/>	<input type="checkbox"/>

Correct Answer:

Answer Area

Statement	Yes	No
You can suppliment the default templates to apply restrictive controls.	<input checked="" type="radio"/>	<input type="radio"/>
Classification and protection information is available for on-premises file servers.	<input checked="" type="radio"/>	<input type="radio"/>
Installing the Azure Information Protection client installs an information protection bar to Microsoft Excel.	<input checked="" type="radio"/>	<input type="radio"/>

References: <https://docs.microsoft.com/en-us/azure/information-protection/what-is-information-protection>
<https://docs.microsoft.com/en-us/azure/information-protection/rms-client/client-classify-protect>

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