

## MB-800<sup>Q&As</sup>

Microsoft Dynamics 365 Business Central Functional Consultant

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## QUESTION 1

DRAG DROP

You manage several companies within one Dynamics 365 Business Central database. Most users work in only one of these companies, where they have a specific role.

You need to set up security according to company requirements.

Which setup should you use? To answer, drag the appropriate setups to the correct requirements. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Setups	Requirement	Setup
Permission Sets and Permissions	Assign a role center to a user.	Setup
Profile (Role)	Define the active profiles for a company.	Setup
User Personalization	Allow users to work only within their own company.	Setup
Users and User Groups	Set record security to limit user rights to view data from a table.	Setup

Correct Answer:

Setups	Requirement	Setup
	Assign a role center to a user.	User Personalization
	Define the active profiles for a company.	Profile (Role)
	Allow users to work only within their own company.	Users and User Groups
	Set record security to limit user rights to view data from a table.	Permission Sets and Permissions

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-users-profiles-roles>

<https://stoneridgesoftware.com/navigating-security-permissions-and-user-groups-in-dynamics-365-business-central/>

## QUESTION 2

DRAG DROP

You are creating a filtered view of a Chart of Accounts page.

The page must be filtered to display Net Change values only for transactions between a specific date range. You must save the filtered view for future use.

You need to filter on transactions occurring between January 1, 2020 and January 31, 2020.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions	Answer Area
Set the date range to <b>01/01/20 01/31/20</b> and save the view.	
Select <b>Date Filter</b> .	
Add a <b>Filter totals by</b> filter.	
Select <b>Net Change</b> .	
Set the date range to <b>01/01/20..01/31/20</b> and save the view.	
Add a <b>Filter list by</b> filter.	

Correct Answer:

Actions	Answer Area
Set the date range to <b>01/01/20 01/31/20</b> and save the view.	Add a <b>Filter totals by</b> filter.
	Select <b>Date Filter</b> .
	Set the date range to <b>01/01/20..01/31/20</b> and save the view.
Select <b>Net Change</b> .	
Add a <b>Filter list by</b> filter.	

Reference: <https://usedynamics.com/business-central/finance/chart/>

### QUESTION 3

DRAG DROP

A company is implementing Dynamics 365 Business Central.

You need to create a new company that is configured similarly to an existing company. The existing company has data that must be used as a template for the new company.

Which tools should you use? To answer, drag the appropriate tools to the correct requirements. Each tool may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

### Answer Area

Tools	Requirement	Tool
Assisted Setup	Create the first essential data components of a company, such as the company name.	
RapidStart Services	Run a series of setup tasks in a specific order and manually mark the tasks as completed once the tasks are finished.	
Configuration Questionnaire	Template the existing data and apply the template to the new company in a single process.	

Correct Answer:

### Answer Area

Tools	Requirement	Tool
	Create the first essential data components of a company, such as the company name.	Assisted Setup
	Run a series of setup tasks in a specific order and manually mark the tasks as completed once the tasks are finished.	Configuration Questionnaire
	Template the existing data and apply the template to the new company in a single process.	RapidStart Services

Reference: <https://docs.microsoft.com/en-us/dynamics365/business-central/ui-get-ready-business>  
<https://docs.microsoft.com/en-us/dynamics365/business-central/admin-gather-customer-setup-values>  
<https://docs.microsoft.com/en-us/dynamics365/business-central/admin-set-up-a-company-with-rapidstart>

#### QUESTION 4

DRAG DROP

You need to design a process to resolve the broker issues for Accounts.

Which three actions should perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

NOTE: More than one order of answer choices is correct. You will receive credit for any of the correct orders you select.

Select and Place:

Actions	
<input type="text" value="Create the Data template."/>	
<input type="text" value="Define the No. Series on the configuration template."/>	
<input type="text" value="Create a No. Series."/>	
<input type="text" value="Configure the Vendor Table on the configuration package."/>	
<input type="text" value="Create a configuration package."/>	
<input type="text" value="Define the No. Series Relationships."/>	
<input type="text" value="Define No. Series Lines."/>	

Correct Answer:

Actions	
<input type="text"/>	<input type="text" value="Create a No. Series."/>
<input type="text"/>	<input type="text" value="Create the Data template."/>
<input type="text"/>	<input type="text" value="Define the No. Series on the configuration template."/>
<input type="text" value="Configure the Vendor Table on the configuration package."/>	
<input type="text" value="Create a configuration package."/>	
<input type="text" value="Define the No. Series Relationships."/>	
<input type="text" value="Define No. Series Lines."/>	

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-create-number-series> <https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-use-templates-to-prepare-customer-data-for-migration>

## QUESTION 5

HOTSPOT

A company uses Dynamics 365 Business Central.

A vendor needs to use a default warehouse location and invoice a different vendor for a purchase order.

You need to configure the system to meet the requirements.

Which controls should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Requirement	Control
Configure the default receiving warehouse.	<div style="border: 1px solid gray; padding: 2px;"><div style="border-bottom: 1px solid gray; height: 20px; display: flex; justify-content: flex-end; align-items: center;"><span style="font-size: 10px;">▼</span></div><div style="padding: 2px;"><p>Location Code</p><p>Responsibility Center</p><p>Purchaser Code</p><p>Shipment Method Code</p></div></div>
Configure the invoice address.	<div style="border: 1px solid gray; padding: 2px;"><div style="border-bottom: 1px solid gray; height: 20px; display: flex; justify-content: flex-end; align-items: center;"><span style="font-size: 10px;">▼</span></div><div style="padding: 2px;"><p>Vendor No. (Pay to Vendor) on the Invoicing FastTab</p><p>Vendor Order Address on the Vendor Order Addresses</p><p>Apply Template on the vendor card</p><p>Company level Contact on the contact card</p></div></div>

Correct Answer:

Requirement	Control
Configure the default receiving warehouse.	<div style="border: 1px solid gray; padding: 2px;"><div style="border-bottom: 1px solid gray; height: 20px; display: flex; justify-content: flex-end; align-items: center;"><span style="font-size: 10px;">▼</span></div><div style="padding: 2px;"><p style="background-color: #e0f0e0;">Location Code</p><p>Responsibility Center</p><p>Purchaser Code</p><p>Shipment Method Code</p></div></div>
Configure the invoice address.	<div style="border: 1px solid gray; padding: 2px;"><div style="border-bottom: 1px solid gray; height: 20px; display: flex; justify-content: flex-end; align-items: center;"><span style="font-size: 10px;">▼</span></div><div style="padding: 2px;"><p style="background-color: #e0f0e0;">Vendor No. (Pay to Vendor) on the Invoicing FastTab</p><p>Vendor Order Address on the Vendor Order Addresses</p><p>Apply Template on the vendor card</p><p>Company level Contact on the contact card</p></div></div>

## QUESTION 6

### HOTSPOT

A company creates blanket purchase orders from inbound documents that are sent to Dynamics 365 Business Central by purchasing agents.

When a new blanket purchase order is created with a certain item, the system must send a procurement supervisor a request to approve the purchase order. Purchase orders must not be posted until the procurement supervisor approves the

purchase order.

You need to configure the system. To answer, select the appropriate options in the answer area

NOTE: Each correct selection is worth one point.

Hot Area:

## Requirement

Lock the record for newly created blanket purchase orders with the specific item.

Incoming Documents
Power Automate flows
Security filters
Business Central workflows

Assign the security command that tells the system to lock the purchase order.

When Event
Then Response
On Condition
Trigger

Assign the items that the system will want to use to trigger the locking of the purchase order.

When Event
Then Response
On Condition
Trigger

Correct Answer:



### Requirement

Lock the record for newly created blanket purchase orders with the specific item.

Incoming Documents
Power Automate flows
Security filters
Business Central workflows

Assign the security command that tells the system to lock the purchase order.

When Event
Then Response
On Condition
Trigger

Assign the items that the system will want to use to trigger the locking of the purchase order.

When Event
Then Response
On Condition
Trigger

Box 1: Business Central workflows

Change management introduces a managed workflow that makes sure that purchase orders are locked when they have been approved. The purchase orders cannot be changed until you start the change request workflow.

Note: A workflow represents a business process. It defines how a document flows through the system and indicates who must complete a task or approve a document.

Box 2: Then Response

## Box 3: When Event

The workflow is divided into three sections:

1.

When Event This is where the trigger is selected. Examples of trigger could be:

A master data record is changed  
A journal line is created  
an Incoming document is created or released  
Approval of a document is requested

2.

On Condition of - The conditions are related to the event and opens for creating filters for when the event is triggered

3.

Then Response - The Responses responds to what the next step in the work are.

Reference: <https://docs.microsoft.com/en-us/dynamics365/business-central/across-how-to-create-workflows>

<https://docs.microsoft.com/en-us/dynamicsax-2012/appuser-itpro/key-tasks-change-management-for-purchase-orders>

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## QUESTION 7

A company is negotiating with a vendor for better prices on several items. The company has made late payments to the vendor in the past.

You need to configure the system to help ensure that all future payments will be made on time.

What should you do?

- A. Set the vendor's Priority field to 0 and create a workflow for generating vendor payments.
- B. Set the vendor's Priority field to 1 and enable the Late Payment Predictions extension.
- C. Set the vendor's Priority field to 1 and run the Suggest Vendor Payments process.
- D. Set the Application Method to Apply to Oldest and run the Suggest Vendor Payments process.
- E. Set the vendor's Priority field to 0 and run the Suggest Vendor Payments process.

Correct Answer: C

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/purchasing-how-prioritize-vendors>

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## QUESTION 8

Note: This question is part of a series of questions that present the same scenario. Each question in the series contains a unique solution that might meet the stated goals. Some question sets might have more than one correct solution, while others might not have a correct solution.

After you answer a question in this section, you will NOT be able to return to it. As a result, these questions will not appear in the review screen.

A company uses Dynamics 365 Business Central. The company works with physical goods.

The system must automatically populate the Type field on the document line when a user creates a purchase order.

You need to configure the system.

Solution: On the Purchases and Payables Setup page, set the default document line type to Item.

Does the solution meet the goal?

A. Yes

B. No

Correct Answer: A

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**QUESTION 9**

You need to resolve the issue reported by the AR users from the finance department. What should you do?

A. Switch Blocked on the Customer Card to Yes.

B. Switch Direct Posting on the G/L Account Card to No.

C. Switch Blocked on the G/L Account Card to Yes.

D. Switch Direct Posting on the G/L Account Card to Yes.

Correct Answer: B

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**QUESTION 10**

You are implementing Dynamics 365 Business Central for a company. The company provides subscription services to their customers. The subscription invoices are almost identical each month.

The company wants to set up recurring sales lines for subscription invoices.

You need to create systems for creating subscription invoices.

Solution: Create a blanket order. Add the necessary lines to the blanket order. Create the monthly sales order. Then, create the invoice.

Does the solution meet the goal?

A. Yes

B. No

Correct Answer: B

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Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/sales-how-work-standard-lines>

**QUESTION 11**

DRAG DROP

A company uses Dynamics 365 Business Central.

The sales department requires an approval process for new products. A sales order of more than \$10,000 must be approved by the sales director.

You need to set up a sales approval workflow.

Which page should you use? To answer, drag the appropriate pages to the correct requirements. Each page may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

**Pages**

- Approval User Setup
- Workflow User Group
- Workflow

**Answer Area**

**Requirement**

**Page**

Sales amount approval limit for users

Sales document type for approval

Sales items in documents for approval

Correct Answer:

## Pages


## Answer Area

### Requirement

Sales amount approval limit for users

Sales document type for approval

Sales items in documents for approval

### Page

Approval User Setup

Workflow

Workflow User Group

#### Box 1: Approval User Setup

Before you can create workflows that involve approval steps, you must set up the workflow users who are involved in approval processes. On the Approval User Setup page, you also set amount limits for specific types of requests and define substitute approvers to whom approval requests are delegated when the original approver is absent. To set up an approval user

1.

Choose the Search icon, enter Approval User Setup, then choose the related link.

2.

Create a new line on the Approval User Setup page, then fill the fields as described in the following table.

\*

Request Amount Approval Limit

Specify the maximum amount in LCY that the person identified in the User ID field can approve for purchase quotes.

\*

Etc.

Box 2: Workflow Select the document type at the workflow level. Box 3: Workflow User group

Before you can create approval workflows, you must set up the users who take part in workflows. This is necessary, for example, to specify who will receive a notification to act on a workflow step.

On the Workflow User Groups page, you can set up users in workflow user groups, and specify the users' number in a process sequence, such as an approver chain.

Workflow users functioning as approval users, including both approval requesters and approvers, must also be set up on the Approval User Setup page.

To set up a workflow user

1.

Choose Search icon, enter Workflow User Groups, then choose the related link.

2.

Choose the New action. The Workflow User Group page opens.

3.

In the Code field, enter a maximum of 20 characters to identify the workflow.

4.

In the Description field, describe the workflow.

5.

On the Workflow User Group Members FastTab, fill in the fields on the first line as described in the following table.

\*

User Name - Specify the user to take part in workflows.

\*

Sequence No. - Specify the order in which the workflow user engages in a workflow relative to other users. This field can specify, for example, when the user approves relative to other approvers by setting up the Workflow User Group option in the Approver Type field on the related workflow response.

Reference: <https://learn.microsoft.com/en-us/dynamics365/business-central/across-how-to-set-up-approval-users>  
<https://learn.microsoft.com/en-us/dynamics365/business-central/across-how-to-set-up-workflow-users>

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## QUESTION 12

DRAG DROP

You are configuring Dynamics 365 Business Central for a company.

You need to create items.

Which item types should you use? To answer, drag the appropriate item types to the correct scenarios. Each item type

may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Item types	Answer Area	Item type
All	<b>Scenario</b> The item may be transferred between locations.	Item type
Inventory	The item can be used in assembly consumption, but the quantity is not tracked.	Item type
Non-Inventory	Item will be used in sales transactions.	Item type
Service		

Correct Answer:

Item types	Answer Area	Item type
	<b>Scenario</b> The item may be transferred between locations.	Inventory
	The item can be used in assembly consumption, but the quantity is not tracked.	Non-Inventory
Service	Item will be used in sales transactions.	All

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-about-item-types>

**QUESTION 13**

You are implementing Dynamics 365 Business Central Online for a company. The company is migrating from a previous version of Business Central.

The company wants to migrate historical financial information from the previous fiscal year into the new database, including all analytical information.

You need to migrate data, including analytical information, by using a configuration package.

Which three steps should you use? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

- A. Create a configuration package. Then select the appropriate table.
- B. Export the table from the configuration package to Microsoft Excel. Adjust the file to include dimension information. Import the updated Excel table.
- C. Select the Dimensions as Columns field. Include all the dimension fields in the configuration package.
- D. Export the configuration package.
- E. Assign a data template to the configuration package.

Correct Answer: ABC

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**QUESTION 14**

A customer has premium licenses for Dynamics 365 Business Central.

You need to make all actions and fields for the Manufacturing and Service modules available to users.

What should you do?

- A. Assign users to the D365 BUS FULL ACCESS user group.
- B. Select the Premium option in the Experience field on the Company Information page.
- C. Assign SUPER permission sets to users.
- D. Assign users to the D365 BUS PREMIUM user group.
- E. Select the Custom option for the Company Badge field on the Company Information page.

Correct Answer: B

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-experiences>

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**QUESTION 15****HOTSPOT**

A company uses Dynamics 365 Business Central to manage accounts payables. The company uses exact cost reversing when returning products to vendors.

Returns use current costs at the time of the return. Exact cost reversing must be enforced manually for current orders and automatically applied to all future orders.

You need to configure the system.

Which configuration options should you use? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point. Hot Area:



### Answer Area

#### Requirement

#### Configuration option

Automatically conduct exact cost reversing for all new PO returns.

	▼
Copy Item from Item No	
Exact Cost Reversing Mandatory	
Get Posted Document Lines to Reverse	
Automatic cost posting	

Manually conduct exact cost reversing on the individual return document line to reference the original purchase entry.

	▼
Apply entries	
Reverse transaction	
Appl.-from Item Entry	
Get Return Shipment Lines	

Correct Answer:

### Answer Area

#### Requirement

#### Configuration option

Automatically conduct exact cost reversing for all new PO returns.

	▼
Copy Item from Item No	
Exact Cost Reversing Mandatory	
Get Posted Document Lines to Reverse	
Automatic cost posting	

Manually conduct exact cost reversing on the individual return document line to reference the original purchase entry.

	▼
Apply entries	
Reverse transaction	
Appl.-from Item Entry	
Get Return Shipment Lines	

Reference: <https://community.dynamics.com/business/b/navvlogbypittis/posts/exact-cost-reversing-mandatory-explained-in-dynamics-365-business-central>

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